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# Newsletter

No.8: March 2003

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## Introduction

This newsletter gives you an update on PLAY@Churwell - the Before and After School Clubs and Holiday Playschemes run by Churwell Out of School Group.

## Welcome to new parents

Over the last term we have had a lot of new children (and parents!) joining us. If you want copies of previous Newsletters please leave a message with Linda or Michelle and we'll get you copies.

## What's new?

In Newsletter 7 we let you know we were looking at the possibility of moving to Churwell School. This is now unlikely to happen as there will be no space available in September. We do however need to minimize building hire charges to enable us to keep our fees affordable.

We are now having discussions with the Headteacher at Asquith Primary about having a combined out of school group based at Asquith. The aim would be to build up numbers so that when space became available at Churwell in the future we could then run Clubs in both locations. A base at Asquith would mean we would have access to outdoor play space and the walk to school would be safer as away from main road, although a longer journey.

We will keep you informed as a change of location may have an impact on you and your child(ren).

## Easter Half term

If you need a place over the holidays please book by Friday 28 March. Payment can be made later – by 10 April if you prefer. If we do not have enough children booked in we may have to close for part of the holiday. Get your booking forms now and check out our special offers on places with Michelle or Linda.

## Occasional / irregular bookings

On most days in the past we have not been full and so we have been able to be very flexible

with accepting last minute bookings and changes to accommodate parents needs. We are only allowed to have 16 children with our current staffing and are now full two to three afternoons per week.

We would still like to be able to offer a flexible service but we will need more notice for changes so we can arrange for extra staff for when we have over 16 children. Please let us know what days you need the week before.

## Parent/carer's Handbook

We'll be shortly giving you an updated version of the handbook which includes details of opening hours and payment of fees for the rest of the school year. Please read it as it forms part of the contract between you and us.

Thanks for your support.

Cath and Julie; Linda, Michelle and Jeanette.

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